

**CITY OF MUSKEGO  
FINANCE COMMITTEE MINUTES**

**Approved 7/27/2010**

**Tuesday, July 13, 2010  
Muskego City Hall, Aldermen's Room**

Mayor Johnson called the meeting to order at 6:00 p.m. Committee Members Ald. Snead, Fiedler and Werner were present. Also present: Ald. Harenda, Borgman, Soltysiak and Schaumberg, and Deputy Clerk Blenski. Those present recited the Pledge of Allegiance. The Deputy stated that the meeting was noticed in accordance with the Open Meeting Law on July 9, 2010.

**APPROVAL OF MINUTES**

**Ald. Snead moved to approve the minutes of June 8 and June 22, 2010. Ald. Fiedler seconded and requested a correction to page 6 of the June 8 minutes.**

The minutes state that the capacity in the Aldermen's Room was exceeded and that the Mayor requested that those present who wanted to attend the Committee of the Whole meeting move downstairs. Ald. Fiedler requested that the minutes reflect that several people did leave and the room capacity was then in compliance. **Motion to approve the minutes, as corrected, carried.**

**LICENSE APPROVALS**

**Ald. Fielder moved to recommend approval of a regular Operator's License for Robert Bankenbusch, Kim Coubol, Lynn Henneberry, Frederick Hoepner, Matthew Leitheiser, Elizabeth Mayer, Jennifer Miech, Jaime Miller, Megan Pardi, April Peaslee, Amanda Pomahac, Jeffrey Ryan, Deanne Schneider, Heather Stigler, Neil Subel, Sarah Surprenant, Jordan Weber, Sandra Weiss, Emily Weitkunat and Karl Wendtlandt subject to the licensing requirements being completed prior to issuance. Ald. Snead seconded; motion carried.**

**Muskego Community Festival**

Mr. Bob Bankenbusch was present on behalf of the Muskego Community Festival Committee. The Committee is requesting approval of a temporary license to sell fermented malt beverages and a dance hall license for August 27, 28 and 29. A request to waive the associated license fees has also been submitted. Mr. Bankenbusch stated that no pitchers would be used this year, which should provide better control. Ald. Snead noted that the festival actually starts on August 26, which is family night and no alcohol would be served. The security measures used in the past will again be applied. **Ald. Snead moved to recommend approval of the licenses as applied for and to waive the fees. Ald. Fiedler seconded; motion carried.**

**Muskego Corvette Club**

Mr. Bill Schneider was present on behalf of the club. The corvette club is requesting a temporary license to sell fermented malt beverages for its annual car show to be held August 28. The event has been held for the past several years and nothing will be different. A member of the corvette club is a licensed operator and will serve at the event. **Ald. Werner moved to recommend approval of the license as applied for. Ald. Fiedler seconded; motion carried.**

### **Police Report for Muskego Gateway**

Police Chief Geiszler was present to review information for Muskego Gateway. He stated the significant calls were for five fights (resulting in four arrests) and one unruly person. The chief stated that management at the establishment is generally cooperative. However, the number of calls has increased. The license holder was requested to attend the meeting, but was not present at this point. The Committee asked that the Mr. Diamantopolous again be requested to attend a future meeting.

(Mr. Diamantopolous did arrive during the Common Council meeting, which started at 6:30 p.m. He indicated that he thought that the Finance Committee meeting was scheduled to begin at 6:30. He agreed to attend a future meeting.)

### **NEW BUSINESS**

#### **Recommendation Regarding Job Description and Salary Range for Library Business Manager/Assistant Director Position**

Library Director Jane Genzel was present. She stated that she believes the position is necessary. The employee will assist with policies and human resource issues. The library staff is currently down by two full-time positions. Mayor Johnson stated that the Library Board recommended this position in the past. The Common Council put the position on hold for economic reasons. He stated that a library clerk recently retired. The City is looking at using the money from that position to fund the Business Manager/Assistant Director position. Ms. Genzel noted that the additional funding for 2010 would be approximately \$25,806, or less depending on the level of health insurance coverage. The Mayor stated that budgeted money is available for the position as a result of various vacancies that occurred. Ald Soltysiak is the Council representative to the Library Board. He stated the Board discussed the position at length and believes this is the best way to move forward. The Board is working with Tom Hennen of the Waukesha County Federated Library System on strategic planning. This position is seen as critical to accomplish future goals as well as to address some current issues. Ald. Soltysiak stated the Library Board unanimously approved the job description. **Ald. Fiedler moved to recommend approval of the job description and salary range (\$47,608 to \$69,078) for the Library Business Manager/Assistant Director position. Ald. Werner seconded; motion carried.**

#### **Recommendation Regarding Durham Drive Acquisitions**

City Engineer Dave Simpson was present. Ald. Fiedler noted for the record that the Relocation Order would affect his property. He stated he would abstain from voting and would leave the meeting while the Committee discussed this issue. Mr. Simpson reviewed a Transportation Project Plat (TPP) that shows each area of property that is needed for the Durham Drive Reconstruction project. Three structures will be removed as part of the project. A Relocation Order is on tonight's Common Council agenda, which is the first step in acquiring all necessary land interests. The City has an existing contract with Single Source who will work with the City to complete the acquisition process. Mr. Simpson noted that he would come back to the Committee once appraisals are obtained. Construction is still scheduled for next spring. **Ald. Werner moved to recommend approval. Ald. Snead seconded; motion carried with Ald. Fiedler abstaining.**

Ald. Fiedler returned to the meeting.

**VOUCHER APPROVAL**

**Ald. Snead moved to recommend approval of Utility Vouchers in the amount \$234,578.93. Ald. Werner seconded; motion carried.**

**Ald. Snead moved to recommend approval of Tax Vouchers in the amount of \$759.84. Ald. Fiedler seconded; motion carried.**

**Ald. Snead moved to recommend approval of General Vouchers in the amount \$428,660.11. Ald. Fiedler seconded; motion carried.**

**ADJOURNMENT**

**Ald. Snead moved to adjourn the meeting at 6:22 p.m. Ald. Fiedler seconded; motion carried.**

Jill Blenski, CMC  
Deputy Clerk