

PARKS AND RECREATION DEPARTMENT

TOURNAMENT APPLICATION

Tournament Sponsor: _____

Person in Charge: _____

Address: _____

Home Phone: _____ Business Phone: _____

Date(s) of Tournament _____ Time: From _____ to _____

Raindate (if needed) _____ Time: From _____ to _____

Percentage teams Muskego residents _____

BASEBALL/SOFTBALL FIELD(S) LOCATION

(Please check the fields you are requesting. *90' -base pegs available):

_____ Bay Lane #1	_____ Bay Lane #2	_____ Bay Lane #3	_____ Bay Lane #4	_____ Denoon Park*
_____ Bluhm Farm I	_____ Bluhm Farm II	_____ Bluhm Farm III	_____ Bluhm Farm IV	_____ Horn Park*
_____ Jensen Park	_____ Kurth Park	_____ Mill Valley 1	_____ Mill Valley 2	_____ Mill Valley 3 (Lighted)
_____ MHS Varsity Softball	_____ MHS JV Softball	_____ MHS Varsity Baseball	_____ MHS JV Baseball	

SOCCKER FIELD(S) LOCATION: _____ Kurth #1 (regulation) _____ Kurth #2 _____ Denoon (regulation) _____ Manchester Hill

Maintenance requested: _____

Equipment requested: _____

I agree to abide by the rules, regulations, and policies as set forth by the Parks and Recreation Board. In consideration of the foregoing, I, for myself, my heirs, assigns, beneficiaries and personal representatives, waiver and release any and all rights and claims for damages I or my child may have against the City of Muskego and all agents and persons acting for and on behalf of all entities as a result of my participation in any activity sponsored by these groups.

Sponsoring Agent _____
Date

_____ Approved _____ Disapproved _____
Authorized Signatory, Parks & Recreation Department

_____ Approved _____ Disapproved _____
Parks and Recreation Board (when applicable)

Application Date _____ Refunds Approved _____

Field Usage Fee: \$ _____ Security Deposit: \$ _____ Lights: \$ _____
Maintenance Fee: \$ _____ Supervision Fee: \$ _____

AMOUNT COLLECTED: \$_____ Date:_____ CK___ Cash___ By_____

Note all reasons for withholding any refund or deposit: _____

CITY OF MUSKEGO
PARKS AND RECREATION DEPARTMENT

TOURNAMENT POLICY

Rules & Regulations

- A. Sponsor must be a City of Muskego civic organization, team, or individual. All tournament requests must be approved by the Parks and Recreation Baseball Sub-committee. No dates will be approved after master baseball/softball schedule is finalized. Resident status for tournament request will be if 75% of participating teams are from Muskego. (Non-resident requests need special Parks and Recreation Board review.)
- B. In addition to an application, the purpose of a tournament must be declared in writing including all financial, concession, and other related arrangements; i.e., insurance, toilet facilities, etc. in operating the tournament. (Proper tournament purpose will be determined by the Parks and Recreation Board—charity, profit, etc.)
- C. A local team must be eligible to participate in a tournament where non-resident sponsorship has been granted.
- D. The sponsor is responsible for the general clean-up and also parking and crowd control on the grounds as determined by the parks maintenance division of the department.
- E. Daily tournament operation must conclude by 10:00 p.m. unless an extension is granted by the Parks and Recreation Board.
- F. Tournaments may only be scheduled from June 15 through August 31.

Fees and Charges

A. Field Usage Fee:

Daily Non-tournament or Daily Tournament (less than 2 hours) Usage:

Youth Organization—Resident (\$10/field)
Non-resident (\$20/field)
Adult Organization—Resident (\$15/field)
Non-resident (\$30/field)

Daily Tournament or Daily Non-tournament (more than 2 hours) Usage:

Resident (\$25/field); Non-resident (\$50/field)

B. Supervision Fee (*if Parks and Recreation Board feels necessary*): \$5.00/hour

C. Maintenance Fee: (*Employees' overtime wages based on the most current wage scale*)

D. Lights: \$20.00/night

E. Security Deposit*: \$250.00/site

*To be refunded partially or totally upon inspection of the grounds after the tournament. Misrepresentation of stated purpose results in total forfeiture of security deposit. If the security deposit does not cover one hundred percent of the restoration costs, applicant will be billed for the remaining portion.

*Adopted by the Parks and Recreation Board 1/21/85.
Revised and adopted by the Parks and Recreation Board 9/13/83.
Revised 11/23/04.*